

Troop 77

2017-2018

***A New
Scout Year
Begins!***



Course Content

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Troop 77 Expectations

- Participate!
 - Meetings
 - Outdoor activities and camping
 - Community service projects
 - Fundraisers
- Work as a team!
- Lead by example!
- Do your best!
- Have fun!





Troop Organization

Mission Statement of the BSA

- The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

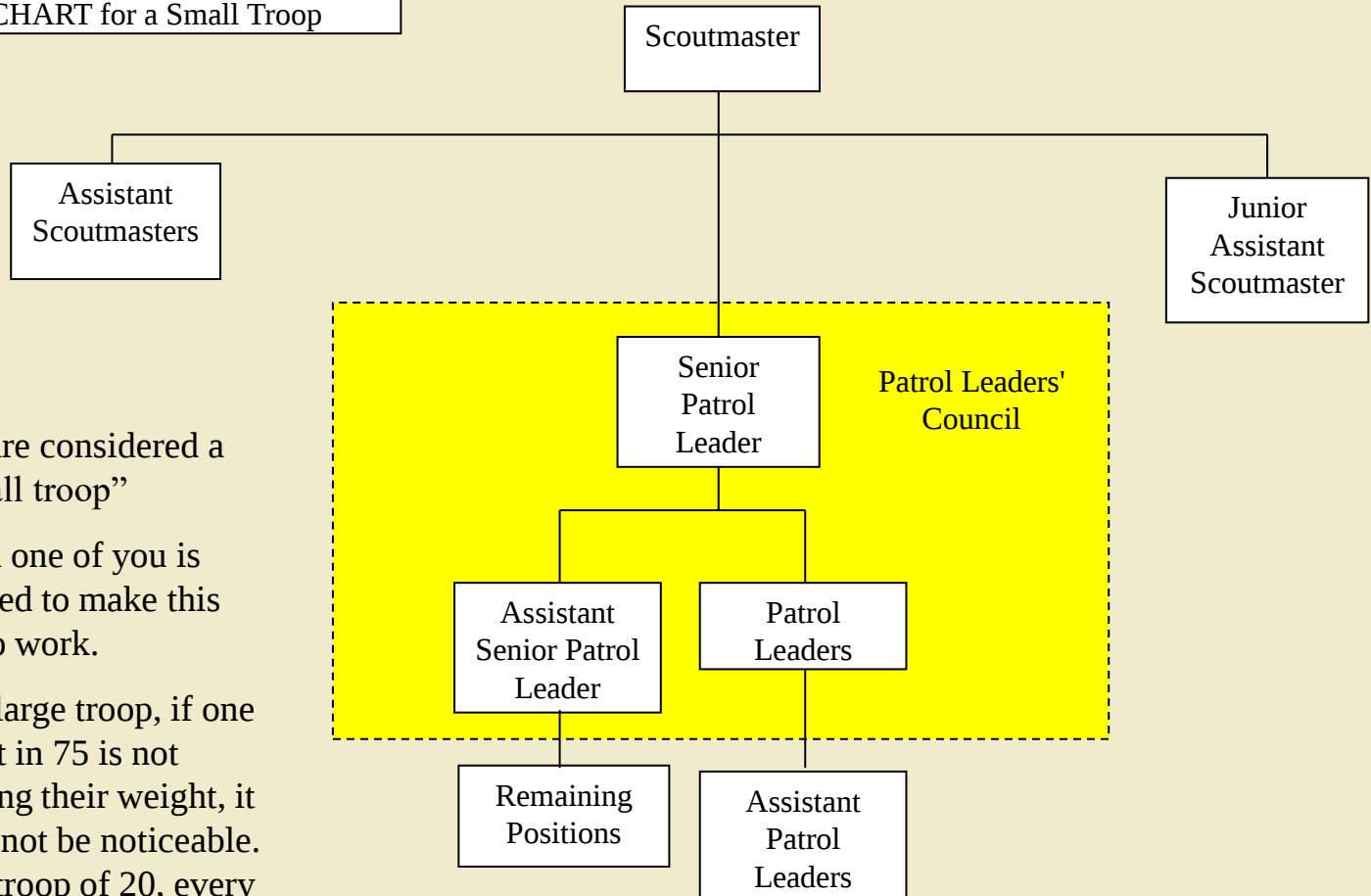
Mission Statement of Troop 77

- The mission of Boy Scout Troop 77 is to provide opportunities for Scouts to learn and develop leadership skills thru a Scouting program that features outdoor activities and hands on instructions in life skills. It is further the mission of Troop 77 to support and sustain the objectives of the Boy Scouts of America in preparing Scouts to make ethical and moral choices over their lifetime.



Basic Troop Structure

TROOP ORGANIZATION CHART for a Small Troop



We are considered a
“small troop”

Each one of you is
needed to make this
troop work.

In a large troop, if one
scout in 75 is not
pulling their weight, it
may not be noticeable.
In a troop of 20, every
scout is critically
important and needs to
be relied upon.





Troops find success by utilizing the following:

- Troop meetings
- Troop activities
- Using the Patrol method
- Patrol leaders' council
- Service projects
- Troop calendar
- Meeting and campout agendas
- Using duty rosters
- Planning menus and figuring food costs
- Handling patrol finances
- Following the uniform requirements.
- Outdoor activities
- Teaching outdoor skills
- Encouraging advancement
- Helping other Scouts make the most of their own leadership opportunities.
- Ensuring troop safety

Boy Scouting offers young men a rich and varied arena in which to learn and use leadership skills.





The Boy Led Troop

“Empowering boys to be leaders is the core of Scouting.”

A Boy Scout troop is a small democracy.

With the Scoutmaster's direction, the Scouts are formed into patrols, plan the troop's program, and make it a reality. The Troop relies upon Scouts serving in positions of responsibility.

The Troop:

- Provides a place for every Troop member.
- Offers a framework for leadership roles
 - appropriate to skill and experience
- Encourages the “Boy Led Troop”
 - with guidance and support from adult leaders



Patrols

“The patrol method is not a way to operate a Boy Scout troop, it is the only way. Unless the patrol method is in operation, you don't really have a Boy Scout troop.”



—Robert S. S. Baden-Powell





Patrol Leader Council (PLC)

- Primary leadership body of the Troop.
 - As directed by SPL
 - Plans overall program.
 - Prepares meetings and campouts.
 - Ensures events are efficient, interesting and ***FUN!***
-
- PLC plans program
 - Assesses progress
 - Opportunity to present ideas and concerns to Troop leadership
 - SPL conducts the meeting
 - All decisions are subject to final approval of Scoutmaster and Troop Committee





Scout Positions

If you are elected, or chosen for a specific scout position, it is expected that you will hold up the obligations of that position.

If at the end of your term, you did not do the work of that position, you will not get credit for it.

We will be looking for scouts to take initiative in their roles. I don't want to hear at the end of the term, "I didn't know what to do" or "No one told me to do that".



SENIOR PATROL LEADER

Position description: The Senior Patrol Leader is elected by the Scouts to represent them as the top youth leader in the troop.

Reports to:

The Scoutmaster and ASMs.

Duties:

- Run all troop meetings, events, activities, and the annual program planning conference.
- Presides over the patrol leaders' council meeting.
- Appoint other troop youth leaders with the advice and counsel of the Scoutmaster.
- Assign duties and responsibilities to youth leaders.
- Assist the Scoutmaster with youth leader training.
- Set a good example.
- Enthusiastically wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



ASSISTANT SENIOR PATROL LEADER

Position description: The Assistant Senior Patrol Leader is the second highest-ranking youth leader in the troop; appointed by the Senior Patrol Leader with the approval of the Scoutmaster; acts as the Senior Patrol Leader in the absence of the Senior Patrol Leader or when called upon; provides leadership to other youth leaders in the troop.

Reports to: The Senior Patrol Leader

Duties:

- Help the Senior Patrol Leader lead meetings and activities.
- Run the troop in the absence of the Senior Patrol Leader.
- Help train and supervise the other youth leaders.
- Serve as a member of the patrol leaders' council.
- Set a good example.
- Lend a hand with the patrols and building patrol spirit.
- Enthusiastically and correctly wear the Scout uniform.
- Live the Scout Oath and Law.
- Show Scout spirit.



PATROL LEADER

Position description: The Patrol Leader is the elected leader of his patrol. He represents his patrol on the patrol leaders' council.

Reports to: The Senior Patrol Leader

Duties:

- Appoints an Assistant Patrol Leader.
- Represent the patrol on the patrol leaders' council.
- Plan and lead patrol meetings and activities.
- Prepare the patrol to participate in all troop activities.
- Keep patrol members informed.
- Know the abilities of each patrol members.
- Work with patrol members to make sure they are advancing.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live the Scout Oath and Law.
- Show Scout spirit.



ASSISTANT PATROL LEADER

Position description: The Assistant Patrol Leader is appointed by the Patrol Leader and leads the patrol in his absence.

Reports to: The Patrol Leader

Duties:

- Help the Patrol Leader plan and steer patrol meetings and activities.
- Help him keep patrol members informed.
- Help the patrol get ready for all troop activities.
- Run the patrol in the absence of the Patrol Leader
- Represent his patrol at patrol leaders' council meetings when the Patrol Leader cannot attend.
- Show Scout spirit.
- Enthusiastically and correctly wear the Scout uniform.
- Live the Scout Oath and Law.



TROOP QUARTERMASTER

Position description: The Quartermaster keeps track of troop equipment and sees that it is in good working order.

Reports to: The Assistant Senior Patrol Leader

Duties:

- Keep records on patrol and troop equipment.
- Make sure equipment is in good working condition.
- Issue equipment and makes sure it is returned in good condition.
- Make suggestions for new or replacement items.
- Work with the adult Equipment Coordinator.
- Responsible for loading and unloading the trailer at campouts.
- Responsible for send equipment home with scouts for cleaning.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.



TROOP SCRIBE

Position description: The Scribe keeps the troop records. He records the activities of the patrol leaders' council and keeps a record of dues, advancement, and Scout attendance at troop meetings.

Reports to: The Assistant Senior Patrol Leader

Duties:

- Record individual Scout attendance at meetings.
- Collect Dues and other money from Patrol Scribes.
- Attend and keep meeting minutes of patrol leaders' council meetings.
- Work with the troop committee member responsible for records and finance.
- Creates Diary/Blog/Newsletter of campouts or other events to be given to the Historian and Webmaster.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





TROOP HISTORIAN

Position description: The Troop Historian preserves troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia.

Reports to: The Assistant Senior Patrol Leader

Duties:

- Gather pictures and facts about troop activities and keeps them in a historical file or scrapbook.
- Forwards all Photos of Troop Activities to adult Webmaster.
- Take care of troop flag, trophies, ribbons, and souvenirs of troop activities.
- Keep information about former members of the troop.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





TROOP WEBMASTER

Position description: The Troop Webmaster updates the Troop Website with new information.

Reports to: The Assistant Senior Patrol Leader

Duties:

- Works with the Adult Webmaster on creating new content and updating with current events.
- Receives pictures and historical facts about the troop from the Troop Historian for publication on the website.
- Receives Diary/Blog/Newsletter from the Troop Scribe for publication on the website.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.



TROOP LIBRARIAN

Position description: The Librarian oversees the care and use of troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists.

Reports to: The Assistant Senior Patrol Leader

Librarian duties:

- Set up and takes care of a troop library.
- Keep records of books and pamphlets owned by the troop.
- Reviews library and requested the addition or replacement items as needed.
- Keep a system for checking books and pamphlets in and out, and follows up on late returns.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





DEN CHIEF

Position description: The Den Chief works with the Cub Scouts, Webelos Scouts, and Den Leaders in the Cub Scout pack.

Reports to: The Senior Patrol Leader

Duties:

- Know the purposes of Cub Scouting.
- Help Cub Scouts advance through Cub Scout ranks.
- Encourage Cub Scouts to join a Boy Scout troop upon graduation.
- Assist with activities in the den meetings by attending cub scout meetings
 - (at least four times / year and as much as once per month).
- Is a friend to the boys in the den.
- Try to attend at least one Pack campouts.
- Meet with adult members of the den, pack, and troop as necessary.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



TROOP GUIDE

Position description: The Troop Guide works with new Scouts; teaches them about Boy Scouts; helps them feel comfortable and earn their First Class rank. He is both a leader and a mentor.

Reports to: The Assistant Senior Patrol Leader

Duties:

- Introduce new Scouts to troop operations.
- Teach basic Scout skills.
- Help new Scouts earn First Class rank.
- Coach the new Scouts.
- Assist with training.
- Counsel individual Scouts on Scouting challenges.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





CHAPLAIN'S AIDE

Position description: The Chaplain's Aide works with the Troop Chaplain to meet the religious needs of Scouts in the troop. He also works to promote the religious emblems program.

Reports to: The Assistant Senior Patrol Leader

Chaplain aide duties:

- Assist the Troop Chaplain with religious services at troop activities.
- Tell Scouts about the religious emblem program for their faith.
- Make sure religious holidays are considered during the troop program planning process.
- Help plan for religious observance in troop activities.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.



INSTRUCTOR

Position description: The Instructor teaches Scouting skills.

Reports to: The Assistant Senior Patrol Leader

Instructor duties:

- Teach basic Scouting skills in troop and patrols.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





JUNIOR ASSISTANT SCOUTMASTER

Position description: The Junior Assistant Scoutmaster serves in the capacity of an assistant Scoutmaster except where legal age and maturity are required. He must be at least 16 years old and not yet 18. He is appointed by the Scoutmaster because of his leadership ability.

Reports to: The Scoutmaster

Junior assistant Scoutmaster duties:

- Function as an Assistant Scoutmaster.
- Perform duties as assigned by the Scoutmaster.
- Set a good example.
- Enthusiastically and correctly wear the Scout uniform.
- Live by the Scout Oath and Law.
- Show Scout spirit.





Tools of the Trade

*Leadership is
an action,
not a position!*





Leadership

- Listen and pay attention
- Provide the appropriate leadership style
- Seek out “good”
- Support with positive reinforcement

Listening

- One of your most valuable and simplest tools
- Lets others know that you care about and respect another person
- Listening to another person is the best way to learn about that person
 - Gives you information
 - Current status of each Scout
 - Overall health of the Patrol and Troop
- Listening to others is necessary if you want others to listen to you. Often, people will listen better to someone who has been a good listener to them





Start, Stop, Continue

- What should we **start** doing that we are not currently doing?
- What do we **stop** doing that is not working?
- What should we **continue** doing that is working well and helps us succeed?

Positive Reinforcement

- Seek out opportunities to praise Scouts for doing something good
- Help them realize they've done something worthwhile
- Acknowledge acts of kindness, good will and ***sincere*** effort
- Scout Law provides guidance to offer the best possible support

Respect

- Dictionary definition: “To have regard for or appreciation of a person’s worth; to honor, to esteem, to be courteous and be considerate to”
- Follow the Golden Rule: ***Treat others the way you would want to be treated.***
- Be tolerant of differences



Ten Tips for Being a Good Leader

- **Keep Your Word.** Don't make promises you can't keep.
- **Be Fair to All.** A good leader shows no favorites. Don't allow friendships to keep you from being fair to all members of your patrol. Know who likes to do what, and assign duties to patrol members by what they like to do.
- **Be a Good Communicator.** Step out front with an effective "Let's go." A good leader knows how to get and give information so that everyone understands what's going on.
- **Be Flexible.** Everything doesn't always go as planned. Be prepared to shift to "plan B" when "plan A" doesn't work.
- **Be Organized.** The time you spend planning will be repaid many times over. At patrol meetings, record who agrees to do each task, and fill out the duty roster before going camping.
- **Delegate.** Some leaders assume that the job will not get done unless they do it themselves. Most people like to be challenged with a task. Empower your patrol members to do things they have never tried.
- **Set the Example.** The most important thing you can do is lead by example. Whatever you do, your patrol members are likely to do the same. A cheerful attitude can keep everyone's spirits up.
- **Be Consistent.** Nothing is more confusing than a leader who is one way one moment and another way a short time later. If your patrol knows what to expect from you, they will more likely respond positively to your leadership.
- **Give Praise.** The best way to get credit is to give it away. Often a "Nice job" is all the praise necessary to make a Scout feel he is contributing to the efforts of the patrol.
- **Ask for Help.** Don't be embarrassed to ask for help. You have many resources at your disposal. When confronted with a situation you don't know how to handle, ask someone with more experience for some advice and direction.



The EDGE Method

- **E**xplain—The leader *explains* how something is done.
- **D**emonstrate—After the leader explains, the leader *demonstrates* while explaining again.
- **G**uide—The learner tries the skill while the leader *guides* him through it.
- **E**nable—The trainee works on his own under the watchful eye of the leader. The leader's role in this step is to remove any obstacles to success, which *enables* the learner to succeed.



Respect / Bullying

BUILD OTHERS UP
DON'T PUT THEM DOWN!





Respect Words

- Respect
- Courtesy
- Tolerance
- Appreciation
- Acceptance
- Consideration
- Patience
- Attentiveness
- Manners
- Politeness

Respect Example

*Show respect for others
even when they are different from you.*

Matthew 7:12

*“So whatever you wish that others would do to you, do also to them, for
this is the Law and the Prophets.”*

The Golden Rule

“Do unto others as you would have them do unto you.”





What is bullying?

Bullying...

- Is intentionally hurtful.
- Happens repeatedly.
- Involves an imbalance of power, real or perceived, between the bully and the victim.

Examples of Bullying

- Hitting, kicking, Pushing
- Stealing or damaging belongings
- Menacing gestures or facial expressions
- Repeated name-calling
- Teasing and taunting
- Spreading rumors
- Coercion
- Intentional exclusion from the group
- Cyberbullying





How can we redirect Scouts who bully others?

- Intervene immediately so that it does not escalate.
- Identify specific behavior you observed, and emphasize that the behavior is unacceptable.
- Make it clear that you will address the issue further in private.*

Consequences of Bullying (Discipline)

- Youth Leaders and the PLC will handle initially, guided by the SM and ASMs.
- Discussion on Scouting's values will be had.
- Serious, Unsafe, or Recurring Negative Activity
 - Scoutmaster and ASMs will take immediate action.
 - Troop Committee will be notified.
 - Parent will be notified.
- Could result in removal from the Troop.

* Always keep in mind - Praise in public, Counsel in private.





Email Basics / Etiquette

Troop Email is the **PRIMARY** communication vehicle for Troop business.

The Basics

Everyone has been assigned a Troop email address:

- Ddavis-sm@bsatroop77.com
- Mbell-asm@bsatroop77.com
- LBeckman-cm@bsatroop77.com
- JaredB@bsatroop77.com
- Make sure that e-mail is appropriate for the occasion.
- Plain text works best.
- Be respectful.
- Use proper grammar, punctuation and spelling.
- Avoid instant message style abbreviations.
- Read over your email before sending it.

Etiquette

Etiquette – is best defined through it's synonyms: courtesy, customs, formalities, p's and q's, politeness, proper behavior, protocol, rules, social graces.

Informal rules of behavior for the Internet have evolved over time and help make the Internet a pleasant place.

E-mail, chat rooms, instant messaging, texting - share most of the same rules of conduct.



E-mail Example

Mr. Davis,

I have completed all the requirements for the TENDERFOOT rank. I would like to request a scoutmaster conference. If you are available, I would like to have the conference before the meeting on Monday.

Sincerely,
Bobby Doe

Who is the email addressed too?

What is the subject matter?

If requesting a meeting, suggest a time and date?

Any other important information?





Email replies

- Include previous message when replying
- Do we NEED to REPLY TO ALL?
- Your response should be at the Top of the email thread so that it is the first thing the person receiving the email sees.
- If replying, stick to the original topic. Otherwise start a new email.
- Number your points if the email is complex – makes replying easier
- You may remove part of the thread as the email grows.

Email Privacy

- Simply, There isn't any!
- Email is not secure.
- Avoid sensitive information in email.
- Remember an e-mail can be forwarded without your knowledge or consent - to anyone!





Additional Thoughts

This year, Noah is your Scout LEADER. But that does not mean you need to be LED before you can do anything. You all know what needs to be done at meetings and campouts.

For instance:

I have seen you all set up tents. I have seen you all unload the trailer. And sometimes, very quickly. When we arrive at a campground, there is no reason to be told what you need to do. Some of you start unpacking, some of you start setting up tents, Setting up the kitchen, etc. The quicker we can get set up, the more time you have to relax and have fun.

Noah is there to lead you, but leadership is not him just telling you what to do. Leadership is him making sure everything that needs to get done is getting done.

On another note, if your SPL (or other rank higher than you) asks you to do a Scout related task, it is your responsibility to follow though. If you feel something being asked is unreasonable, or not scout related, you can bring it up with your Patrol Leader, ASPL, SPL, or ASM/SM as needed.





Calendar

Your PLC got together before Summer Camp, and put together an exciting year for us.

- 1 Aquaknots – Camp Soule
- 2 Kayaking / Motor Boating – Weeki Wachee
- 3 Shooting – St Augustine
- 4 Welding – Flaming Arrow
- 5 Winter Sports – Alabama or Snorkeling – Keys
- 6 Team Building – Lakewood Retreat
- 7 Cycling – Cruz Lake
- 8 Young Eagles (Flying) – Starkey Park
- 9 Zip lining - Ocala
- 10 Summer Camp – Skymont, TN

Remember to open up your merit badges before each campout. And there is no reason to wait until the day before. You have the calendar. You can open them up now.





Calendar

I have printed a copy of the standard troop calendar with import dates for you.

I have also printed a calendar in a monthly format. This calendar shows all of our events that are on the regular calendar, but also shows holidays, school days off, and other scout related events that are not mandatory, but that you may want to attend (either on your own, or with a smaller group of scouts). For instance MOSI Merit Badges or Order of the Arrow Events.

Also on the monthly calendar I have added Pack 7 dates. For most of you those won't be important, but there are 4 families in Troop 77 that also have boys in Pack 7. For any other scout, you can earn service hours if you would like to attend any of these events, and work with Cub Scouts. Getting to know the Upcoming Webelos will help in recruiting them into our Troop.

You will notice that BOR dates are on the calendar. We are going to try something new (or really something taken from the past). BOR's will happen two times per month, either before or during a regularly scheduled Troop meeting. You still need to contact Mrs Adkins to set up a time.





Fundraising

In order for that exciting year to take place, we need to Fundraise! There are 3 big campouts this year. Snow Sports or Snorkeling, Zip Lining, and Summer Camp.

In order to make these events possible, fundraising is going to need to be a priority. When selling ads and tickets to the pancake breakfast, EVERYONE needs to work hard and meet the goal of selling every ticket, and completely filling the placemat with ads.

We will get the pricing, flyers, etc. to you early. Any time you go to a local shop, ask about purchasing an ad. Any time you are at an event, talk about the pancake breakfast and car wash. Talk to your friends at school. Tell them to bring their parents to the breakfast.

When selling ad space, try to sell for spring and fall breakfast at one time so that you don't need to go back and try to sell a second ad.

Lets see if we can get a corporate sponsor or two or three. If anyone works for a larger corporation, or knows someone who does lets see what we can do.



Website

The Troop 77 website is up and running. And will continue to update with more information as quickly as we can.

Some of the things you should be visiting the site for:

- Troop Calendar
- Weekly Agendas
- Campout Agendas
- Merit Badge Worksheets
- Scout Rank Information
- Merit Badge Counselors
- Scout Related Websites
 - Summer Camps
 - Menu Planning Ideas
 - Campgrounds



Scout Checkbooks

It seems to me over the past year, that your scout checkbooks are used for writing checks, and that is about all.

Your checkbooks need to be kept up to date. Every time you write a check, and every time you add funds to your account. Any money that you earn at a fund raiser. These all need to be verified so you know how much money you have.

This is a critical life skill. Being able to balance the money you earn (in this case fundraising and money your parents put into your account) against the money you spend for campouts.

Just this last week, I was talking with a young co-worker (in his 20's)... He has never balanced a checkbook.



Uniform

- **OFFICIAL** Scout shirt
- **OFFICIAL** Scout pants or shorts
- **OFFICIAL** Scout belt
- **OFFICIAL** Scout socks

- The Field Uniform (“class A”) is worn at most troop functions.
- Neckerchief and merit badge sash for Scoutmaster Conferences, Board of Review and Court of Honor
- The Activity Uniform (“class B”) – consists of Troop t-shirt, official pants or shorts, official belt and official socks



- Patches must be kept up to date
- Name tag must be on uniform.
- Hats may be worn if BSA approved.
- Swim trunks should be activity shorts of BSA approved swimsuit.



Key Contacts

*Scoutmaster – **Mr. Davis***

*Committee Chair – **Mr. Hruska***

*Treasurer – **Mrs. Smith***

*Fundraising – **Mr. Koljeski***

*Advancement – **Mrs. Adkins***



***DO
YOUR
BEST!***

